



Date: May 18, 2022
Current Meeting: May 19, 2022
Board Meeting: May 26, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Director of Life Safety and Security Mark A. Emmons
SUBJECT: Consideration and approval of exterior cameras – East Campus facility

ACTION ITEM A – 8

RECOMMENDATION:

In a manner consistent with IPTC procurement and contract award standards, we request that the Board authorize the President/CEO to enter into a contract with Multiguard to install 25 new exterior cameras at the East Campus facility located at 9503 E. 33rd Street for an amount not to exceed \$290,000.

BACKGROUND:

When IPTC acquired the former Celadon building, there were no functioning exterior cameras on the building or in the parking lot. Currently, staff and contractors occupy buildings C and D. IPTC anticipates additional staff to begin moving into buildings A and B later this year.

DISCUSSION:

IPTC will have the contractor Multiguard install new cameras that will provide visual coverage of all entrances and exits of the buildings. Installing these cameras will increase the overall safety of the building, employees, and assets. Cameras will also be installed in the parking lots to protect employee and company-owned vehicles and monitor the exterior for unauthorized traffic or people on the property.

The project will consist of 360-degree cameras, 180-degree cameras, single-point view cameras, cabling, mounting fixtures, camera licenses, and a 12-month warranty on all equipment. The Operations Division will budget the cost of the annual licensing fees and maintenance contract once the warranty expires.

This system will tie into the server that will be used for the interior cameras in both Buildings A and B. The server will support up to 256 cameras and will be able to retain footage from those cameras for a minimum of 30 days. IPTC’s goal is to have all the Video Management Systems (VMS) be compatible for continuity throughout all facilities. Multiguard’s CCTV system is currently in place at two other IPTC facilities. Using this system at this facility will allow for IPTC’s goal of compatibility and continuity. Limiting the number of systems that IPTC uses will keep IPTC from managing multiple systems and multiple vendors, which will save time.

ALTERNATIVES:

The Board of Directors could choose not to approve this contract. If this alternative is selected, the implications of this decision are as follows:

- No visual surveillance of the entrances, exits, or parking lot

- Sending this contract out for bid could introduce additional VMS systems that may not be compatible
- An increase in costs for the same or less comparable equipment

FISCAL IMPACT:

This project is funded from the approved 2022 East Campus Renovation Budget.

DBE/XBE DECLARATION:

There is no current XBE commitment for this project.

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Finance Committee on May 19, 2022.